



230 North Tubb Street  
P.O. Box 98  
Oakland, Florida 34760  
407- 656-1117 (voice)  
www.oaklandfl.gov

**TOWN COMMISSION REGULAR MEETING AGENDA  
JULY 24, 2018 – HISTORIC TOWN HALL  
7:00 P.M.**

*Persons deciding to appeal decisions of the Commission will need to ensure verbatim records of the proceeding including testimony and evidence as a basis for the appeal (§286.0105).*

**1. CALL TO ORDER:**

Pledge of Allegiance & Invocation

**2. ROLL CALL: Town Clerk**

*Has there been any ex parte communication?*      **Mayor Stark**

**3. PUBLIC FORUM:**

You may be recognized to address matters not on the agenda. The Mayor may limit each addressee to three minutes.

**4. CONSENT AGENDA**

Manager’s Report

**5. RESOLUTION(S) and OTHER PUBLIC HEARINGS:**

**CDBG:**

a. **PUBLIC HEARING, RESOLUTION 2018-10** – A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF OAKLAND, FLORIDA, AUTHORIZING THE MAYOR OR MAYOR PRO-TEM TO MAKE APPLICATION TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FOR APPROVAL OF THE TOWN’S COMMUNITY DEVELOPMENT BLOCK GRANT, AND TO ADOPT THE TOWN’S COMPREHENSIVE PLAN AS ITS COMMUNITY DEVELOPMENT PLAN, PROVIDING AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.

**OAKLAND TRAILS:**

b. **RESOLUTION 2018-11**, A RESOLUTION OF THE TOWN OF OAKLAND, FLORIDA, MAKING FINDINGS, APPROVING A SECOND AMENDMENT TO DEVELOPMENT AGREEMENT FOR OAKLAND TRAILS, PD, AND PROVIDING AN EFFECTIVE DATE.

c. SECOND AMENDMENT TO DEVELOPMENT AGREEMENT FOR OAKLAND TRAILS/MERITAGE

6. **OTHER POLICY MATTERS:**

Discussion & Approval of Tentative Millage, Budget and Public Hearing Dates

7. **MAYOR & COMMISSION REPORTS:**

8. **ADJOURNMENT**

Any persons with disabilities needing special accommodations should submit a written request to the Town Clerk's Office, Post Office Box 98, Oakland, Florida 34760; phone 407-656-1117 x 2104, at least 48 hours before the meeting time. (*\$286.26*)



Dennis Foltz Town Manager  
Manager and Staff Reports

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DATE: July 24, 2018  
TO: Town Commission  
FROM: Dennis R. Foltz, Town Manager  
SUBJECT: Town Manager Staff Report

**Public Works:**

**Planner Marder: See Attached**

**Oakland Nature Preserve:**

**Human Resources:**

**Principal Pamela Dwyer:**

Melissa Keating has served as OACS' Instructional Director for the last three school years. This role is OACS' equivalent of an Assistant Principal. In response to the ever changing needs of the school, I am going to change her title to Dean. While the majority of her role and responsibilities will remain the same, title adjustment helps paint a clearer picture of her role with our students and families.

**Important Dates:**

August 6, 2018 – Teacher's Return  
August 7, 2018 – Meet the Teacher 5:00-7:00 p.m.  
August 8, 2018 – Back to School Staff BBQ 12:00 – 1:00 p.m.  
August 13, 2018 – First Day of School

**Finance:**

**Police Chief Thomas:**

**Town Clerk Kim Gay:**

**Assistant Town Manager Koontz: See Attached**

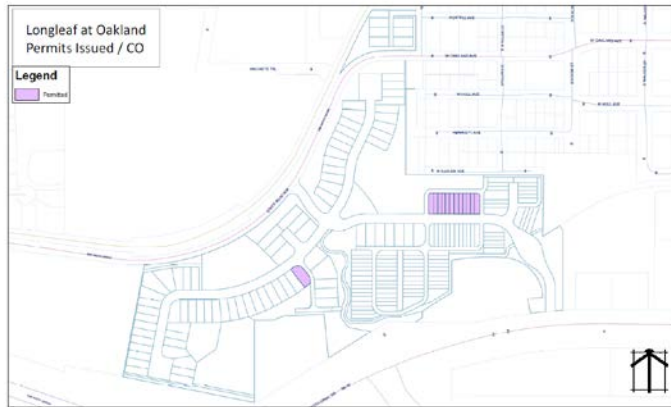
**Town Manager Foltz:**

**PLANNING**

**Permits in our active subdivisions through June/July 2018**

Longleaf: 12 Townhome Building Permits Issued – This represents 2 buildings.  
1 Traditional Single-family Building Permits Issued; 3 submitted and pending

Map of Longleaf, Neighborhoods 2 and 3:



Oakland Trails: 27 Applications for Building Permits  
20 Building Permits Issued  
28 COs Issued

Map of Oakland Trails Permits: Yellow are CO'd; Blue are under construction/permit issued



There were no other new residential starts, but many other miscellaneous permits were issued.

**Urban Design Districts.** A draft copy is available for review upon request. Additional graphics are under preparation. Hearings are scheduled as follows:

- APPEARANCE REVIEW BOARD, Tuesday, August 7, 2018
- PLANNING AND ZONING BOARD, Tuesday, August 21, 2018
- TOWN COMMISSION, Monday, September 10, 2018
- TOWN COMMISSION, Tuesday, September 25, 2018

## Planning

### **Further Information and Map of Proposed “Sidewalk-Plus” Project – As mentioned July 11, 2018**

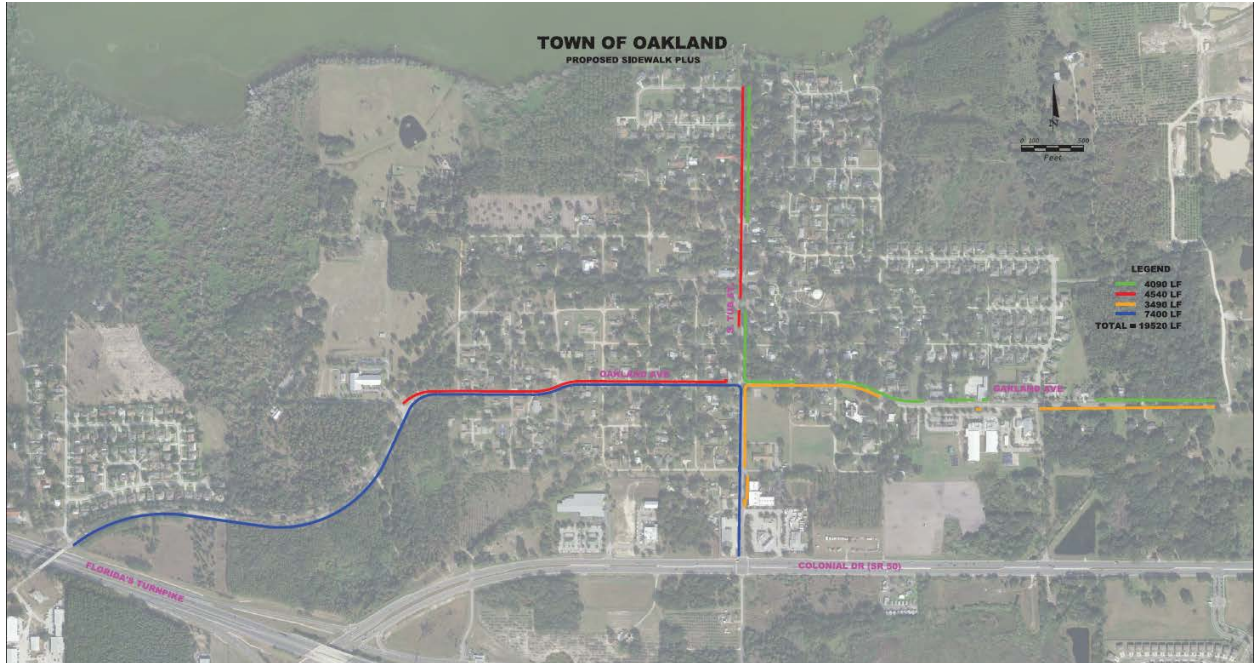
Overview. The Town’s recently adopted Mobility Master Plan envisions a fully multimodal, sustainable community that emphasizes walking and bicycling. The first major step to reach that goal for pedestrians must involve the Town’s two main east-west/north-south connectors, Oakland Avenue and Tubb Street. These streets form a plus sign, “+”, at their intersection. Thus our “Sidewalk Plus” project. Oakland Avenue runs west-to-east about two miles from West Colonial Drive/SR 50 to the Town Limits with Winter Garden (the road becomes Plant Street at Tildenville School Road/Avalon Road). Tubb Street runs south—to-north from West Colonial Drive/SR 50 to Lake Apopka a distance of almost one mile.

Connecting the Town. By building sidewalks on these two streets, the Town becomes instantly pedestrianized; with the West Orange Trail, major facilities become connected: Oakland Avenue Charter School, the Oakland Nature Preserve, churches, parks, civic facilities and activity centers for neighborhoods, existing and planned.

Grant Application. The Mobility Master Plan gave the Town the ability and justification to request bicycle/pedestrian funding from Metroplan Orlando, the Orlando Urban Area’s Metropolitan Planning Organization. Metroplan Orlando includes Seminole, Orange and Osceola Counties as well as their major cities such as Orlando, Sanford, Apopka and Kissimmee. While the Town of Oakland serves on several of Metroplan’s committees, we are too small in population to have a vote. All significant transportation funding and projects are planned and approved through Metroplan through a state and federal approval process. Oakland’s Mobility Master Plan was funded through Metroplan. In this case the Town’s application proposes to be included in Orlando’s TIP or the Five Year Transportation Improvement Program, updated each year. As submitted in July 2018, the proposal would be placed under the special bicycle/pedestrian category that insures that a certain percentage of funding goes to that type of transportation mode.

Cost. Compared to the billions being spent on the I-4 Ultimate project, our sidewalk project is a relatively small one. The engineering estimate for design and construction is about \$2.5M. That is probably more costly than one would think. But when you get out on the ground, you realize that there are many costs greater than a simple concrete sidewalk of 5 feet in width. For example, crossing the Town’s many dirt streets requires additional pavement at every such intersection to connect the street with the new sidewalk. This will insure that the sidewalk won’t break up over time.

Project Map. The below map depicts the location of the proposed Sidewalk Plus project. Note that there are several gaps where several segments of sidewalks already exist.





July 9, 2018

To: Mayor Teresa Jacobs  
-AND-  
Board of County Commissioners

From: Commissioner Betsy VanderLey, District 1

Subject: Town of Oakland Funding Request

A handwritten signature in black ink, appearing to be "Betsy VanderLey", written over a vertical dashed line.

The West Orange Trail is a 22-mile multiuse pedestrian trail that traverses through many jurisdictions throughout West Orange County. These jurisdictions include the Town of Oakland, City of Winter Garden, Ocoee, and Apopka. The trail services approximately 1.2 million patrons per year who use the trail for alternative transportation and recreation.

Oakland is in the process of building an arts and history museum in their downtown area adjacent to the West Orange Trail. They have included in the plans a restroom facility accessible from the exterior of the museum for trail patrons to use. Since Oakland is located between the Killarney and Winter Garden Trailheads, they receive an abundance of requests for restrooms and a rest area along the trail. I was recently asked by the Town of Oakland to help fund the construction of a restroom that will be available to the trail patrons.

The total museum project cost is \$1,225,000, which is being jointly funded through a direct bank loan to the Town of Oakland and a United Arts Grant. The cost for the restroom facilities portion of the building is \$182,000. In an effort to assist Oakland with their development of the restroom facilities for our trail patrons, I am proposing \$182,000 be committed in the upcoming budget to fund the restroom portion of the Oakland Arts and History Museum. Construction of the museum is scheduled to begin July 2018 with an estimated completion date is February 2019.

Thank you for your consideration of this request.

Cc: Ajit Lalchandani, County Administrator  
Chris Testerman, Assistant County Administrator  
Jon Weiss, Community, Environmental & Development Services Director  
Matt Suedmeyer, Parks and Recreation Division Manager

**COMMISSIONER BETSY VANDERLEY, DISTRICT 1**

201 South Rosalind Avenue • Reply To: Post Office Box 1393 • Orlando, Florida 32808-1393

Telephone: 407-836-7312 • Fax: 407-836-5879

District1@ocfl.net

2018-10

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF OAKLAND, FLORIDA, AUTHORIZING THE MAYOR OR MAYOR PRO-TEM TO MAKE APPLICATION TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FOR APPROVAL OF THE TOWN'S COMMUNITY DEVELOPMENT BLOCK GRANT, AND TO ADOPT THE TOWN'S COMPREHENSIVE PLAN AS ITS COMMUNITY DEVELOPMENT PLAN, PROVIDING AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.**

**WHEREAS**, the Town of Oakland is experiencing a need for physical improvements to benefit low-to-moderate income persons;

**NOW THEREFORE**, be it resolved by the Town Commission of the Town of Oakland, Florida, in regular session assembled,

SECTION 1. That the Community Development Block Grant (CDBG) program is declared to be a workable program for providing needed physical improvements to benefit low-to-moderate income persons indicated in the proposed 2017 CDBG application.

SECTION 2. The Town Commission hereby directs the Mayor or the Mayor Pro-Tem to sign all necessary certifications of the Community Development Block Grant application.

SECTION 3. That the Town Commission directs the Mayor or the Mayor Pro-Tem to execute and submit the attached application to the Florida Department of Economic Opportunity for state approval.

SECTION 4. That the Mayor or Mayor Pro-Tem, in his absence, is authorized and directed to submit additional information in a timely manner as may be required by the Florida Department of Economic Opportunity.

SECTION 5. The proposed CDBG application is consistent with the local comprehensive plan.

SECTION 6. The Town's comprehensive plan is hereby adopted as the Town's



Community Development Plan.

SECTION 7. That this Resolution shall take effect immediately upon its passage.

**PASSED AND ADOPTED** by the Town Commission of the Town of Oakland, Florida, in regular session assembled at 7:00 p.m., this the 24<sup>th</sup> day of July, 2018.

TOWN OF OAKLAND, FLORIDA

BY: \_\_\_\_\_  
Kathy Stark, Mayor

ATTEST:

\_\_\_\_\_  
Kimberly Gay, Town Clerk

**TOWN OF OAKLAND  
CDBG SECOND PUBLIC HEARING NOTICE**

The Town of Oakland plans to apply to the Florida Department of Economic Opportunity (DEO) for a FFY 2017 Small Cities Community Development Block Grant (CDBG) of \$600,000 in the Neighborhood Revitalization Category. The activities, dollar amounts and estimated percentage benefit to low- and moderate-income persons are as follows:

<b><u>Activity Name</u></b>	<b><u>CDBG Funding</u></b>	<b><u>LMI Benefit</u></b>
Administration	\$ 48,000	N/A
New Sewer Line and Components	\$452,000	65%
Sewer Hook Ups	\$100,000	100%
<b>Total</b>	<b>\$600,000</b>	

The Town intends to provide new sewer service to an area in the southwest part of the Town. Specifically, new sewer service will be provided on West Hull Avenue, West Herriot Avenue, South Pollard Street, West Sadler Avenue, South Nixon Street, South Walker Street, and West Oakland Avenue. In addition to sewer lines, the grant may pay for qualified low-income residents to receive new sewer hook-ups.

The Town of Oakland does not expect that anyone will be displaced as a result of CDBG-funded activities. If any persons are displaced as a result of the planned activities, the Town of Oakland will assist them as described in the Town’s anti-displacement and relocation policy, which is available for review at Town Hall.

A Public Hearing to provide citizens an opportunity to comment on the application will be held on **Tuesday, July 24, 2018, at 7:00 p.m. at Historic Town Hall, 220 N Tubb Street, Oakland, Florida 34760.** A draft copy of the application will be available for review in the Town Manager’s office at Town Hall by noon on July 24, 2018. Persons wanting to submit written comments on the application should send them to Dennis Foltz, Town Manager, by e-mail at [DFoltz@oaklandfl.gov](mailto:DFoltz@oaklandfl.gov) or by mail to 220 N Tubb Street, Oakland, Florida 34760, no later than August 10, 2018.

A copy of the final application will be made available for review during normal business hours in the Town Manager office at Town Hall no later than August 12, 2018. The application will be submitted to DEO on or before August 13, 2018. To obtain additional information concerning the application and the Public Hearing, contact the Town Manager’s Office at (407) 656-1117 or by e-mail to [DFoltz@oaklandfl.gov](mailto:DFoltz@oaklandfl.gov).

The public hearing is being conducted in a handicapped accessible location. Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in the hearing is asked to advise the Town at least three days before the hearing by contacting Kimberly Gay, Town Clerk, at (407) 656-1117. If you are hearing or speech impaired, please contact the Town using the Florida Relay Service, 1(800) 955-8771 (TDD) or 1(800) 955-8770 (Voice).

Any non-English speaking person wishing to attend the public hearing should contact Kimberly Gay, Town Clerk, at (407) 656-1117 at least three days prior to the hearing and an interpreter will be provided.

**A FAIR HOUSING/EQUAL OPPORTUNITY/HANDICAP ACCESS JURISDICTION**

**TOWN OF OAKLAND**  
**FFY 2017 HOUSING REHABILITATION COMMUNITY DEVELOPMENT BLOCK GRANT**  
**SECOND PUBLIC HEARING – JULY 24, 2018**

**Purpose of the Hearing**

- This is the second public hearing held to consider whether the Town of Oakland shall proceed with the submission of a Community Development Block Grant application for a Neighborhood Revitalization Program.
- The first public hearing was held on February 27, 2018. At that hearing the Commission chose to proceed with a Neighborhood Revitalization Category Grant Application. The Citizen Advisory Task Force met to discuss the application on February 27, 2018.
- This second public hearing is to present the draft grant application to the Commission and the public for comment, and also to ask that a motion and vote be made to submit this application to the Department of Economic Opportunity (DEO).
- A Resolution is attached enabling the Mayor to sign the documents necessary for submittal of the application.
- The application is due to the DEO by 5:00 PM on August 13, 2018.

**CDBG Program Objectives in the State of Florida**

- To principally benefit low and moderate income persons.
- To prevent or eliminate slum or blight.
- To address other urgent community development needs

**Description of Grant Category**

- Neighborhood Revitalization – Assists communities with infrastructure improvements, such as paving, fire protection, drinking water, sewer, flood and drainage, handicap accessibility in public facilities, and other similar activities. It is required that no less than 51% of the residents who benefit from these activities be low to moderate income.

**Description of Grant Project**

- The Town of Oakland is requesting \$600,000 in CDBG Neighborhood Revitalization grant funding to provide new sewer service to an area in the southwest part of the Town. Specifically, new sewer service will be provided on West Hull Avenue, West Herriot Avenue, South Pollard Street, West Sadler Avenue, South Nixon Street, South Walker Street, and West Oakland Avenue.
- In addition to sewer lines, the grant will pay for qualified low-income residents to receive new sewer hook-ups.

**Recommend Motion:**

1. ***“Motion to submit the FY 2017 Neighborhood Revitalization Small Cities Community Development Block Grant application to the Florida Department of Economic Opportunity.*”**
2. ***“Motion to adopt the attached enabling resolution authorizing signature of the necessary application documents.”***

2018-11

**A RESOLUTION OF THE TOWN OF OAKLAND, FLORIDA, MAKING FINDINGS, APPROVING A SECOND AMENDMENT TO DEVELOPMENT AGREEMENT FOR OAKLAND TRAILS, PD, AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, the Town and Owner/Developer of Oakland Trails PD entered into that certain Development Agreement, dated April 28, 2016 and recorded July 11, 2016 under Document Number 20160353058, in the Public Records of Orange County, Florida, as amended by that certain First Amendment to Development Agreement, dated January 2, 2018 and recorded January 25, 2018 under Document Number 20180049618, in the Public Records of Orange County, Florida (collectively, the “Amended Development Agreement”), relating to the development of Oakland Trails, PD; and

**WHEREAS**, the Town has requested an amendment to the Amended Development Agreement, specifically regarding the costs of the Roundabout (as such term is defined in the Amended Development Agreement) and the temporary by-pass road associated therewith (the “Second Amendment Request”); and

**WHEREAS**, Town Development Review Committee has considered the Second Amendment Request and has determined that the proposed changes therein are non-substantial; and

**WHEREAS**, the Town Attorney has determined that the Town Commission consideration of the Second Amendment Request may be taken by simple action; and

**WHEREAS**, the Town Commission was asked to consider and approve this Second Amendment and the Second Amendment Request as set forth herein at its next regularly scheduled Town Commission Meeting; and

**WHEREAS**, the Town of Oakland town staff has recommended that this non-substantial amendment be approved.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Town Commissioners of the Town of Oakland, Florida, as follows:

**SECTION 1.** The attached Second Amendment to Development Agreement for the Project known as Oakland Trails PD is approved and the Mayor and Town Clerk are authorized and directed to sign such Amendment to Development Agreement on behalf of the Town of Oakland.

**SECTION 2.** This Resolution shall take effect immediately upon its adoption by the Town Commission.

**PASSED AND ADOPTED THIS 24TH DAY OF JULY, 2018.**

**TOWN OF OAKLAND:**

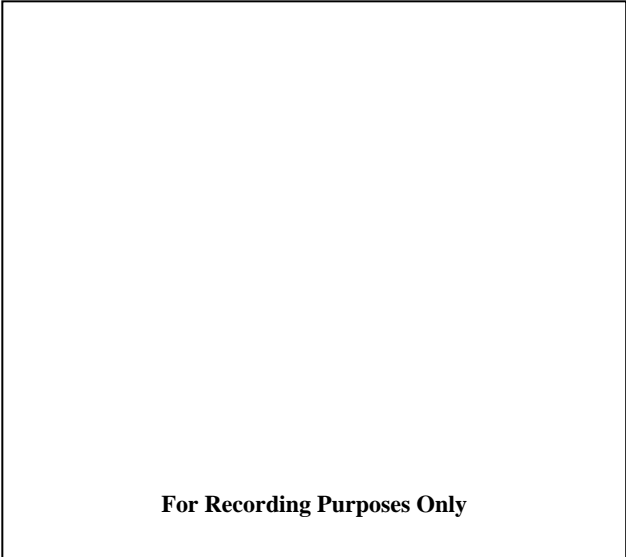
\_\_\_\_\_  
**KATHY STARK, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**KIMBERLY GAY, TOWN CLERK**

**THIS INSTRUMENT PREPARED BY  
AND AFTER RECORDING RETURN TO:**

Gretchen R. H. Vose, Esq.  
Vose Law Firm LLP  
324 W. Morse Blvd.  
Winter Park, FL 32789



**SECOND AMENDMENT  
TO  
DEVELOPMENT AGREEMENT**

For the project known as  
Oakland Trails PD  
located north of Old SR-50, adjacent to J.W. Jones Road and south of the  
Florida Turnpike

**~~Exhibit "B" to Ordinance No. 2015-07~~**

**THIS SECOND AMENDMENT TO DEVELOPMENT AGREEMENT** (this "Second Amendment") is entered into and made as of the \_\_\_\_ day of \_\_\_\_\_, 2018, by and between the **TOWN OF OAKLAND, FLORIDA**, a Florida municipal corporation, with a mailing address of P.O. Box 98, Oakland, Florida (hereinafter referred to as the "Town"), and **MERITAGE HOMES OF FLORIDA, INC.**, a Florida corporation (hereinafter referred to as the "Owner/Developer").

**WITNESSETH:**

**WHEREAS**, the Town and Owner/Developer entered into that certain Development Agreement, dated April 28, 2016 and recorded July 11, 2016 under Document Number 20160353058, in the Public Records of Orange County, Florida, as amended by that certain First Amendment to Development Agreement, dated ~~\_\_\_\_\_~~ January 2, 201~~8~~ and recorded January 25, 201~~8~~ under Document Number ~~\_\_\_\_\_~~ 20180049618, in the Public Records of Orange County, Florida (collectively, the "Amended Development Agreement"), relating to the development of Subject Property; and

**WHEREAS**, the Town has requested an amendment to the Amended Development Agreement, specifically regarding the costs of the Roundabout (as such term is defined in the Amended Development Agreement) and the temporary by-pass road associated therewith (the “Second Amendment Request”); and

**WHEREAS**, Town Development Review Committee has considered the Second Amendment Request and has determined that the proposed changes therein are non-substantial; and

**WHEREAS**, the Town Attorney has determined that the Town Commission consideration of the Second Amendment Request may be taken by simple action; and

**WHEREAS**, the Town Commission was asked to consider and approve this Second Amendment and the Second Amendment Request as set forth herein at its next regularly scheduled Town Commission Meeting; and

**WHEREAS**, the Town hereby approves the Second Amendment Request subject to the terms and conditions as set forth in this Second Amendment.

**NOW THEREFORE**, in consideration of the mutual covenants and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. **Recitals and Definitions.** The recitals herein contained are true and correct and are incorporated herein by reference. All capitalized terms not otherwise defined herein shall be as defined or described in the Amended Development Agreement, unless otherwise indicated.

2. **Amended Development Agreement Further Amended.** The Amended Development Agreement is hereby further amended as follows:

a. The first paragraph of Section 7.P. entitled “Transportation” is deleted entirely and replaced with the following language:

**Transportation:** The Owner/Developer is responsible for all transportation improvements within the Subject Property, and off-site transportation mitigation is required to provide safe and adequate access to the project from the public roadway network. All permits shall be obtained from appropriate permitting agencies prior to development. The Town in cooperation with the Owner/Developer and Orange County has identified a roundabout as the proper access treatment to be constructed generally at the convergence of JW Jones Road, Oakland Avenue, and Old Highway 50 (the “Roundabout”). Because further coordination and approvals are required between the Town, Orange County, and the Florida Department of Transportation, and because Developer desires to move forward with the Proposed Development prior to the resolution of those Roundabout issues, Developer has identified those portions of the Property depicted on Exhibit

**“F”** as property potentially needed for the Roundabout (the “Roundabout Diagram”), and has designed the Subject Property to accommodate the same. It is anticipated that construction of the Roundabout will include the demolition, realignment, drainage features and construction, involving and related to the Roundabout, including but not limited to JW Jones Road, Oakland Avenue, Old Highway 50, and the West Orange Trail (which improvements are hereinafter sometimes referred to as “Complete Right of Way, Roundabout and Trail Improvements”). Owner/Developer shall be permitted to proceed with development of all phases of the Subject Property in advance of the construction of the Complete Right of Way, Roundabout, and Trail Improvements, so long as all preliminary and final site plan submittals are compatible with the Roundabout Diagram.

b. Section 7.P.i. entitled “Funding” is deleted entirely and replaced with the following language:

Funding. The Town shall pipeline the transportation impact fees generated by the project beginning with those generated by the sixteenth Building Permit Application. The funds shall be escrowed in a roundabout pipeline account and shall be used to construct the roundabout once final approvals and permits are in place. In the event that the funds accumulated are not sufficient to construct the Roundabout, then Owner/Developer shall fund the difference up to the amount of transportation impact fee credits that shall be given by the Town with respect to Building Permit Applications for lots within the project for which a building permit has not yet been issued. If the total costs to construct the Roundabout exceed the amount of the funds accumulated and the impact fee credits actually provided to Owner/Developer, then the Town shall fund the difference as such costs are incurred.

c. Section 7.P. is amended to delete all references to design and/or construction of a “temporary by-pass road.”

3. **Vesting of Transportation Impact Fees.** Prior to September 1, 2018, Owner/Developer may pre-pay transportation impact fees for all or any of the lots into which the Subject Property is subdivided at the then applicable rate of such transportation impact fees, in which event each such lot for which such impact fee has been paid shall be vested at the rate of transportation impact fees in existence at the time of such payment and shall not be subject to any future increase in such impact fee.

4. **General Provisions.** Except as specifically modified in this Second Amendment, the Amended Development Agreement is in full force and effect. This Second Amendment may be executed in any number of counterparts, each of which, when executed and delivered, shall be an original, but all counterparts shall together constitute one and the same Second Amendment.

[SIGNATURE PAGES TO FOLLOW]



IN WITNESS WHEREOF, the Owner/Developer and the Town have executed this Second Amendment.

**OWNER/DEVELOPER**

**Meritage Homes of Florida, Inc.**, a Florida corporation

\_\_\_\_\_  
Signature of Witness # 1

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print or type name

\_\_\_\_\_  
Print or type name

\_\_\_\_\_  
Signature of Witness #2

\_\_\_\_\_  
Title

\_\_\_\_\_  
Print or type name

Mailing Address:  
5357 Millenia Lakes Blvd., Suite 410  
Orlando, Florida 32839

**STATE OF FLORIDA  
COUNTY OF ORANGE**

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_, by \_\_\_\_\_, as \_\_\_\_\_, of **Meritage Homes of Florida, Inc.**, a Florida corporation, who is personally known to me or who has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Signature of Notary

(NOTARY SEAL)

\_\_\_\_\_  
Print or type name

**TOWN OF OAKLAND:**

**By:**

\_\_\_\_\_

**Date:** \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_

**Date:** \_\_\_\_\_

Mailing Address:      Town of Oakland  
                                 P.O. Box 98  
                                 Oakland, Florida 34760-0098

**STATE OF FLORIDA  
COUNTY OF ORANGE**

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_, by \_\_\_\_\_, and \_\_\_\_\_, who are personally known to me and acknowledge executing the same freely and voluntarily under authority vested in them by the Town of Oakland.

\_\_\_\_\_  
Signature of Notary

(NOTARY SEAL)

\_\_\_\_\_  
Print or type name

Approved as to form and legality for use and reliance by the Town of Oakland, Florida

\_\_\_\_\_  
Town Attorney



DATE: July 24, 2018  
TO: Town Commission  
FROM: Dennis R. Foltz / Steve Koontz  
Re: Tentative Budget Fiscal Year 2019

**BACKGROUND:**

As part of the Truth in Millage (TRIM) process the State of Florida requires the Town to establish a Tentative FY 2019 Budget and a proposed millage rate that supports that budget.

**DISCUSSION:**

The FY 2018 Millage Rate for the Town of Oakland is 6.75. The FY 2019 Tentative Budget has been prepared using the same millage rate of 6.75. Staff will continue to review the budget prior to the first public hearing to look for potential savings that could result in a small millage reduction. The Town must have the budget public hearings after 5:00 pm and they cannot conflict with Orange County Schools or with the Orange County Board of County Commissioners. Orange County Schools will hold a budget public hearing on Tuesday, September 11, 2018 and the County will hold public hearings on Thursday, September 6, 2018 and Thursday, September 20, 2018.

**RECOMMENDATION:**

- Approve the tentative millage rate of 6.75 for FY 2019 which will be included on the TRIM notices
- Approve the FY 2019 Tentative Budget
- Approve the dates and times for the Budget Public Hearings for the Town of Oakland
  - Monday, September 10, 2018 – 6:30 p.m.
  - Tuesday, September 25, 2018 – 6:30 p.m.