

**TOWN COMMISSION REGULAR MEETING MINUTES
TUESDAY, MARCH 9, 2021
7:00 P.M.
OAKLAND MEETING HALL**

CALL TO ORDER:

This meeting was held in-person and virtually through the Zoom meeting platform to allow for guests to participate virtually. Vice Mayor Satterfield called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance and Invocation by Commissioner McMullen.

ROLL CALL

COMMISSIONERS PRESENT: Commissioner McMullen
 Commissioner Polland
 Vice Mayor Satterfield

COMMISSIONERS ABSENT: Commissioner Ramos
 Mayor Stark

Ex Parte Communication: None.

PUBLIC FORUM:

None

CONSENT AGENDA:

- a. Minutes – 2-23-2021 Town Commission Regular Meeting
- b. ICMA – RC Retirement Plan Termination
- c. Release of Lien – Winter Garden/Youdali International Investments
- d. Manager’s Report

Vice Mayor Satterfield announced the items on the Consent Agenda.

MOTION was made by Polland, seconded by McMullen, to approve the Consent Agenda.

AYE: McMullen, Polland, Satterfield

NAY: None

OTHER POLICY MATTERS:

Introductory Video for Arts & Heritage Center

The introductory video for the Arts & Heritage Center was played. The Town Commission really liked the video and comments included the following:

- Vice Mayor Satterfield asked if they will start looping the video at the Arts & Heritage Center.
 - Town Manager Koontz said yes, we will be looping the video at the center.

- Everybody present at the meeting provided positive feedback about the video and were pleased at how it came out.
- Vice Mayor Satterfield asked if we know the demographics of those who are visiting the center.
 - Administrative Services and Communications Director Pappacoda said we had not been asking that however will be starting to request that information from guests.
- Commissioner McMullen will be working with center staff to have live music at the center on International Jazz Day which is April 30th.

PUBLIC HEARINGS:

FIRST PUBLIC HEARING – ORDINANCE 2021-05 – AN ORDINANCE OF THE TOWN OF OAKLAND, FLORIDA AMENDING CHAPTER 62, “TRAFFIC AND VEHICLES”, ARTICLE II, “IN GENERAL” BY THE ADDITION OF A NEW SECTION 62-6, “ESTABLISHMENT OF MID-BLOCK PEDESTRIAN CROSSINGS ON OAKLAND AVENUE” OF THE CODE OF ORDINANCES OF THE TOWN OF OAKLAND; REQUIRING APPROPRIATE SIGNAGE FOR MID-BLOCK CROSSINGS INCLUDING RECTANGULAR RAPID FLASHING BEACONS AND FLASHING LIGHTS FOR PEDESTRIANS OR BICYCLES OR SIMILAR DEVICES TO WARN VEHICLES OF PEDESTRIANS OR BICYCLISTS; PROVIDING FOR CONFLICTS, SEVERABILITY, CODIFICATION, AND EFFECTIVE DATE.

Town Clerk Hui read the ordinance title for the record. Public Works Director Parker provided a PowerPoint Presentation on Ordinance 2021-05. Please see presentation for additional details. Town Commission discussion included the following:

- Commissioner Polland asked Town Manager Koontz if Mona Phipps was aware of this as she has done a lot of work on the Scenic Byway.
 - Town Manager Koontz said that he has not heard from her.
- Vice Mayor Satterfield says that they have done a lot of mid-block pedestrian crossing on the A1A and the only thing he does not like is the cones they add to keep traffic in its lanes. People run over the cones and they start looking really bad.

Vice Mayor Satterfield opened the public hearing. There were no comments from the public. Vice Mayor Satterfield closed the public hearing.

MOTION was made by Commissioner Polland, seconded by Commissioner McMullen, to approve Ordinance 2021-05 on First Reading.

AYE: McMullen, Polland, Satterfield

NAY: None

TOWN MANAGER REPORT:

Town Manager Koontz updated the Town Commission on the following items:

- The thank you letters for Representative Thompson and Senator Bracy are being circulated for commission signatures. These thank you letters are for support of our funding request for Oakland South Lake Apopka Initiative.
- Coffee with the Town Manager will be Thursday, March 11th at 9:00 a.m. and currently has 23 people signed up. Orlando Health will be a guest speaker at the meeting and Town Manager Koontz believes there will be a discussion on dog parks.
- Oakland is hosting a COVID-19 Vaccination Event with the first dose being administered on March 19th and the second dose on April 9th. As of the time of the meeting, there were currently 142 people signed up with capacity for around 250 participants. Kudos to everyone involved in making this event a reality.

COMMISSION REPORTS:

Commissioner Polland – The Oakland Nature Preserve has an upcoming Native Plant Sale on March 20th from 9-3 in their parking lot. In addition, there will be upcoming events on April 24th for Earth Day including Bubbly on the Boardwalk. Additional details can be found on Oakland Nature Preserve’s website.

Commissioner McMullen – The next Tri-County Luncheon will be on March 18th and will be both in-person in Winter Springs with a limited number of registrations as well as virtual. There is also a Florida League of Cities Legislative Update every Monday morning from 9-9:30 that he finds very useful.

Vice Mayor Satterfield – There was a School Advisory Committee Meeting held this afternoon. PTO has not missed a beat; they are still on track to give the school \$30-\$35,000 this year. The annual school lottery has been held. Pictures with the Easter Bunny will be held at the Arts & Heritage Center on March 27th from 10-12.

ADJOURNMENT

There being no further business, Vice Mayor Satterfield adjourned the meeting at 7:39 p.m.

TOWN OF OAKLAND:



 KATHY STARK, MAYOR

ATTEST:




 ELISE HUI, TOWN CLERK



Ordinance 2021-05
Pedestrian Crossing

MARCH 9, 2021

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Purpose

Review Ordinance 2021-05 concerning the establishment of mid-block crossings on Oakland Avenue.

Summary

- Pulte Homes was required by development agreement to connect the trail network within the Longleaf subdivision to the West Orange Trail
- This connection required a mid-block crossing and signage meeting the minimum requirements
- A work session with the Commission was held on February 9, 2021 and staff recommended using rectangular rapid flashing beacons and flashing lights to enhance the safety of the intersection

Seminole Wekiva Trail



Markham Road – Trailhead crossing



Longwood Markham Road – Trail crossing



Ordinance 2021-05

- Establishes mid-block crossings on Oakland Avenue and requires appropriate signage including the use of rectangular rapid flashing beacons.
- Designates that the mid-block crossings will be enforced per Florida Statute by the Oakland Police Department or any other enforcement agency with jurisdiction on Florida roads.
- The pedestrian crossing safety enhancements have been funded in the Town's budget



Summary

- The signs have been ordered and should be installed in April
- The trail connection is expected to be completed XXXX
- After the second reading of the ordinance the Town will begin a safety campaign on social media concerning pedestrians and bicycles
 - [Alert Today Alive Tomorrow - Home \(alerttodayflorida.com\)](http://www.alerttodayflorida.com)
 - <https://youtu.be/R24vFxsMcMo>
 - https://youtu.be/JV7_0bYebsc



Recommendation

Approve the first reading of Ordinance 2021-05 which establishes mid-block pedestrian crossings on Oakland Avenue and requires appropriate signage for such mid-block crossings including, rectangular rapid flashing beacons and flashing lights for pedestrians or bicycles or similar devices to warn vehicles of pedestrians or bicyclists.

FREE FIRST AND SECOND DOSE COVID-19 VACCINES

MARCH 19 & APRIL 9
OAKLAND MEETING HALL
221 N. ARRINGTON ST.

CALL (321) 614-3272 TO REGISTER
BY APPOINTMENT ONLY, NO WALK UPS

In partnership with Orange County, the Town is offering first and second dose appointments only on March 19 and April 9. To register for the COVID-19 vaccine, you **MUST** be:

- Long-term care facility residents and staff;
- Persons 60 years of age and older
- Health care personnel with direct patient contact
- K-12 school employees
- Sworn law enforcement and firefighters
- All individuals determined by a physician to be extremely vulnerable to COVID-19 with a signed Florida Department of Health form

You MUST attend both dates
Registration forms will be
provided and must be completed





— HEALTHY WEST ORANGE —
ARTS AND
HERITAGE
CENTER 

AT THE TOWN OF OAKLAND

Now Open
on Fridays from
11 a.m. - 3 p.m.

#OaklandArtsAndHeritage





- Beautiful **Florida native plants** to spruce up your garden.
- Visit with author **Peggy Lantz** and have your own copy of **Florida's Edible Wild Plants: A Guide to Collecting and Cooking** signed by this amazing naturalist and author.
- Want to attract birds to your yard? ONP sponsor **Wild Birds Unlimited** will have a booth to give you a hand.
- **Florida Native Plant Society** will be available to give you planting suggestions and answer questions about our Florida native plants.
- Think you may have invasive species in your yard? **CISMA** (Cooperative Invasive Species Management Areas) will be here to help.
- Enjoy a sweet treat with **Paradise Treats**.

Native Plant Sale

March 20, 2021

9am - 3pm

ONP Parking Lot

747 Machete Trail, Oakland

www.OaklandNaturePreserve.org



OAKLAND NATURE
PRESERVE





Yoga at the Lake with Barefoot Goddess Yoga

9:30 am—10:00 am

Pre-registration required, limited to 10 participants.

Family GPS Scavenger Hunt

All Day!

Start on the porch of the Jim Thomas Environmental Center
(smart phone and Action Bound app download required)

Bubbly on the Boardwalk

5:00pm—9:00pm

Enjoy bubbly and dessert at the lake pavilion. Limited to 100 participants, pre-registration required, age 21 and over.



OAKLAND NATURE
PRESERVE

Visit www.OaklandNaturePreserve.org
for additional
information and registration