

**MINUTES
TOWN COMMISSION REGULAR MEETING
TUESDAY, MARCH 13, 2018
TOWN MEETING HALL
7:00 P.M.**

CALL TO ORDER:

Vice Mayor Satterfield called the meeting to order at 7:05 p.m.

ROLL CALL:

COMMISSIONERS PRESENT:

Commissioner Polland
Commissioner Ramos
Commissioner McMullen
Vice Mayor Satterfield

COMMISSIONERS ABSENT:

Mayor Stark

Has there been any ex parte communication? **None**

PRESENTATION(S):

Art & History Center

Public Works Director Parker briefly described the project.

Robert Miller, Architect and Engineer on the project pointed out the changes that have been made to the renderings on a PowerPoint presentation. The roof has been changed from metal to shingles. Other materials and some of the design have been changed as well.

David Miller, also of Miller & Associates, stated that they are asking bidders to bring forward cost saving ideas.

Director Parker commented that the Town has saved approximately \$250,000.00 by changing a few things.

Proclamation – Arbor Day 2018

Vice Mayor Satterfield read the Proclamation.

PUBLIC FORUM:

None

CONSENT AGENDA:

Minutes – February 13, 2018 Regular Meeting
January Financial Report
Manager's Report

MOTION was made by Commissioner Polland, seconded by Commissioner Ramos, to approve the Consent Agenda with the change that Commissioner McMullen spoke of.

AYE: McMullen, Polland, Ramos, Satterfield

NAY: None

ORDINANCE(S):

HULL ISLAND PHASE 2 ZONING:

SECOND READING, PUBLIC HEARING, ORDINANCE 2018-03, AN ORDINANCE OF THE TOWN OF OAKLAND, FLORIDA, AMENDING THE OFFICIAL ZONING MAP OF THE TOWN OF OAKLAND FOR APPROXIMATELY 17.76 ACRES (PARCEL NUMBERS 19-22-27-0000-00-004 AND 19-22-27-0000-00-019) FOR PROPERTY GENERALLY LOCATED AT 920 AND 921 SIMEON ROAD FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO PUD (PLANNED UNIT DEVELOPMENT) AND A-1 (AGRICULTURAL) OVER WETLAND AREAS TO BE PRESERVED; APPROVING A DEVELOPMENT AGREEMENT BETWEEN THE OWNERS OF THE PROPERTY AND THE TOWN OF OAKLAND; AND PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

The Town Clerk read the Ordinance.

Town Planner Marder presented a PowerPoint of the project. He gave an overview, commenting that this is the second reading. There will be a five foot sidewalk on Simeon Road and a five foot sidewalk on the east side of Hull Island Drive. He also pointed out the tree preservation within the project.

Commissioner Ramos asked if there will be a sidewalk on the west side of Hull Island Drive. He also wanted to know if the sidewalks would connect with Phase 1.

Planner Marder responded that there will be connectivity.

Vice Mayor Satterfield wanted to know would happen if it was determined later that the road needed to be used full time.

Planner Marder stated that it would not be a problem to make the road useable full time.

Assistant Town Manager Koontz explained the process.

MOTION was made by Commissioner Ramos, seconded by Commissioner Polland, to adopt **ORDINANCE 2018-03, AN ORDINANCE OF THE TOWN OF OAKLAND, FLORIDA, AMENDING THE OFFICIAL ZONING MAP OF THE TOWN OF OAKLAND FOR APPROXIMATELY 17.76 ACRES (PARCEL NUMBERS 19-22-27-0000-00-004 AND 19-22-27-0000-00-019) FOR PROPERTY GENERALLY LOCATED AT 920 AND 921 SIMEON ROAD FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO PUD (PLANNED UNIT DEVELOPMENT) AND A-1 (AGRICULTURAL) OVER WETLAND AREAS TO BE PRESERVED; APPROVING A DEVELOPMENT AGREEMENT**

BETWEEN THE OWNERS OF THE PROPERTY AND THE TOWN OF OAKLAND; AND PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

Vice Mayor Satterfield opened the Public Hearing.

John Bruno of 704 Hull Island Drive asked why the Town would put a gate on Simeon Road instead of making it a yield road. The Oakland Nature Preserve is complaining and they should not be so sensitive.

Vice Mayor Satterfield pointed out that he asked the question about changing the road later. The option to change the road later, if necessary, is still there.

Planner Marder stated that there is a mobility plan that will bring all of this out.

Mary Briccowski of Hull Island stated that she is against a yield road. She does not want things to get blocked up. There is no room to park.

Vice Mayor Satterfield stated that they will try it this way and see how it works.

Mr. Bruno, speaking to Mr. Laga, the Developer, suggested that the other side of the property should be dug out for retention just like the area they have already dug out.

Mr. Laga reminded Mr. Bruno that seven months ago he told the Developer that he did not them near his property line. They are done with the design for Phase 1.

Terry Hamlin had concerns of the traffic on Simeon Road and about the sidewalk being put in on the west side of the road. She thought there may be some bottle necking.

Vice Mayor Satterfield asked Staff if there had been any discussion of potential bottle necking.

Myra, the Town's Traffic Engineer, stated that emergency access gates will allow flexibility. The sidewalk will meander and the Americans with Disabilities Act will be met. The minimum sidewalk that can be built is five feet wide. There will be connectivity for walkers and bicycles.

Ms. Hamlin asked where they could expect to get relief on the roads.

Myra responded that there is no one perfect answer to that question.

Manager Foltz asked Myra if there would be space on the road for striping.

She thought it would not have enough space.

Vice Mayor Satterfield commented that options will arise as the project moves forward.

Town Manager Foltz stated that the road dynamics cannot be completely solved right now. The Turn Pike Authority and Orange County will need to be involved.

Commissioner Ramos agreed that the other entities would have to help at buildout.

Ms. Kelleher, Town resident, asked if the Town did their own traffic study. She reminded them that there are walkers and bicyclists also. She wanted to know if school buses would be coming down Hull Island Drive.

Myra responded that the Applicant did the traffic study. The road is sufficient to handle it. The street design fits with the area.

Vice Mayor Satterfield did not know if there would be school buses on Hull Island Drive.

Vice Mayor Satterfield closed the Public Hearing.

AYE: McMullen, Polland, Ramos, Satterfield

NAY: None

SECOND READING, ORDINANCE 2018-05, AN ORDINANCE OF THE TOWN OF OAKLAND, FLORIDA, ADOPTING A TEMPORARY MORATORIUM ON THE ACCEPTANCE AND PROCESSING OF DEVELOPMENT APPLICATIONS AND PLANS RELATING TO DEVELOPMENT IN THE TOWN OF OAKLAND PENDING THE ADOPTION OF DESIGN STANDARDS FOR DEVELOPMENT WITHIN THE TOWN AND PROVIDING FOR THE TERMINATION OR A POSSIBLE EXTENSION OF THE MORATORIUM BY RESOLUTION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

The Town Clerk read the Ordinance.

Planner Marder described the Ordinance and what it is for.

MOTION was made by Commissioner Polland, seconded by Commissioner Ramos, to approve **FIRST READING, ORDINANCE 2018-05, AN ORDINANCE OF THE TOWN OF OAKLAND, FLORIDA, ADOPTING A TEMPORARY MORATORIUM ON THE ACCEPTANCE AND PROCESSING OF DEVELOPMENT APPLICATIONS AND PLANS RELATING TO DEVELOPMENT IN THE TOWN OF OAKLAND PENDING THE ADOPTION OF DESIGN STANDARDS FOR DEVELOPMENT WITHIN THE TOWN AND PROVIDING FOR THE TERMINATION OR A POSSIBLE EXTENSION OF THE MORATORIUM BY RESOLUTION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

Commissioner Ramos asked if this would prevent any additions to existing homes.

Planner Marder said that it would not.

Vice Mayor Satterfield opened the Public Hearing. With no one from the audience wishing to speak, he closed the Public Hearing.

AYE: McMullen, Polland, Ramos, Satterfield

NAY: None

OTHER POLICY MATTERS:

a. Henschen Avenue Paving Discussion – Mike Parker

Public Works Director Parker reported that there is a petition that was brought forth, requesting that Henschen Avenue be paved. There are 16 parcels on that stretch of the road and 15 of them have driveways on Henschen. 11 of them are in favor of paving. Director Parker stated that the Town has not even had to grade this road since before Hurricane Irma.

Commissioner Polland commented that people speeding is what stirs up so much dust.

Commissioner Ramos stated that there is approximately 152 trips per day on that road.

A representative for CPH Engineers stated that two-thirds of the trips are homeowners.

Vice Mayor Satterfield said that if you buy a home on a dirt road, you know there is dust.

Director Parker spoke about looking into other treatment for the dirt roads.

Town Resident Jay Markel stated that dust is definitely a problem.

CONSENSUS of Commission was to have Director Parker look into dust control methods.

b. NPDES Update Year 2 – Mike Parker

Public Works Director Parker that this is a 1972 Clean Water Act Requirement. In 1987 there was an amendment that broadened the definition. Oakland had been exempt, but recently became subject to reporting each year due to impaired water bodies. In March of 2015 we got a five-year permit and do reporting and activities to remain in compliance. The permit has to be renewed every five years. There has been a training session with the Police Department for illicit discharge detection.

Commissioner Ramos asked if the Public Works Department has enough staff.

Director Parker answered saying no they do not.

MAYOR & COMMISSION REPORTS:

Vice Mayor Satterfield reported that the School Advisory Committee meetings have been changed to be at 4:00 p.m. on the second Tuesday of the month.

Police Chief Thomas spoke about safety measures at the Charter School.

Director Parker reported that they need 1,800 feet of new chain link fence at the School.

Vice Mayor Satterfield stated that Staff is looking into a way to get the funds for a \$60,000.00 fence and \$5,000.00 for walkie talkies. There will be no more dual classrooms, so there is a

need for more classroom space. At least 2 portables are needed. To rent them is \$800.00 to \$1,200.00 per month, per unit.


CONSENSUS of the Commission is to look for the funds to take care of the needs at the Oakland Avenue Charter School.

Town Manager Foltz reminded everyone of the Celebration Among the Oaks event on March 24.


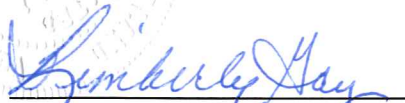
ADJOURNMENT

Commissioner McMullen adjourned the meeting at 8:52 p.m.

TOWN OF OAKLAND:


MICHAEL SATTERFIELD, VICE MAYOR

ATTEST:



KIMBERLY GAY, TOWN CLERK