



www.oaktownusa.com

# Tree removal permit application

<b>Property address and/or general location</b>	
<b>Property owner / address / phone / fax / e-mail</b>	<b>Arborist, tree service company / address / phone / fax / e-mail</b>

Please include a site plan showing the location of all buildings and trees on the property, and label by number.

<b>Tree 1</b> <input type="checkbox"/> Existing tree; keeping <input type="checkbox"/> Existing tree; removing <input type="checkbox"/> Replacement tree	Species (common name)	Size (diameter)	Reason for removal (if applicable)
<b>Tree 2</b> <input type="checkbox"/> Existing tree; keeping <input type="checkbox"/> Existing tree; removing <input type="checkbox"/> Replacement tree	Species (common name)	Size (diameter)	Reason for removal (if applicable)
<b>Tree 3</b> <input type="checkbox"/> Existing tree; keeping <input type="checkbox"/> Existing tree; removing <input type="checkbox"/> Replacement tree	Species (common name)	Size (diameter)	Reason for removal (if applicable)
<b>Tree 4</b> <input type="checkbox"/> Existing tree; keeping <input type="checkbox"/> Existing tree; removing <input type="checkbox"/> Replacement tree	Species (common name)	Size (diameter)	Reason for removal (if applicable)
<b>Tree 5</b> <input type="checkbox"/> Existing tree; keeping <input type="checkbox"/> Existing tree; removing <input type="checkbox"/> Replacement tree	Species (common name)	Size (diameter)	Reason for removal (if applicable)
<b>Tree 6</b> <input type="checkbox"/> Existing tree; keeping <input type="checkbox"/> Existing tree; removing <input type="checkbox"/> Replacement tree	Species (common name)	Size (diameter)	Reason for removal (if applicable)
<b>Tree 7</b> <input type="checkbox"/> Existing tree; keeping <input type="checkbox"/> Existing tree; removing <input type="checkbox"/> Replacement tree	Species (common name)	Size (diameter)	Reason for removal (if applicable)
<b>Tree 8</b> <input type="checkbox"/> Existing tree; keeping <input type="checkbox"/> Existing tree; removing <input type="checkbox"/> Replacement tree	Species (common name)	Size (diameter)	Reason for removal (if applicable)

If a tree is removed because it presents a threat to the foundation of a property, please provide a letter from a civil engineer describing the threat, and a letter from an arborist stating that it is unfeasible or impossible to use an alternative method (cutting roots, etc) to save the tree.

I certify that the information and exhibits submitted are correct to the best of my knowledge, and that I am acting with the knowledge and consent of all parties involved in the project. I understand there may be additional fees required to complete the permit review process.

<b>Applicant signature / date</b>
<b>Property owner signature / date (or attach notarized power of attorney authorization)</b>

**(For staff use only)**

<b>Zoning</b>	<b>Parcel number</b>
<b>Comments/conditions</b> <input type="checkbox"/> <b>Approved</b>  <input type="checkbox"/> <b>Conditional approval</b>  <input type="checkbox"/> <b>Denied</b>	