

APPLICATION FOR PRELIMINARY REVIEW FOR COMPLIANCE WITH ZONING & DESIGN DISTRICT STANDARDS



Residential Application Fee: \$25.00 Application Fee (\$250.00 Consultant Deposit)

Nonresidential Application Fee: \$50.00 Application Fee (\$500.00 Consultant Deposit)

1. NAME OF APPLICANT _____

Business (if applicable) _____

Address _____

City _____ State _____ Zip Code _____

Telephone _____ Other phone/email _____

2. PROJECT STREET ADDRESS _____

3. LEGAL DESCRIPTION: OC Parcel ID Number _____

4. EXISTING USE _____ PROPOSED USE _____

5. TYPOLOGY: RESIDENTIAL INSTITUTIONAL TRADITIONAL COMMERCIAL MIXED

6. PROPOSED PROJECT WORK:

A. PROJECT DESCRIPTION: (provide as much detail in the description as possible (i.e.: construct a new 2,200 sq/ft two-story single-family home with attached 400 sq/ft garage, 400 sq/ft detached two-story garage, 12'X36" rear covered open lanai, pool with 30'X40' deck and enclosure)

COMPLETENESS REVIEW CHECKLIST

An application for Preliminary Review for Compliance with Zoning & Design District Standards shall be submitted

The application for a proposed new or existing residential or commercial structure or substantial renovation shall be reviewed for consistency and compliance with the Design District Standards and Zoning Code.

Comments will be provided to the applicant, by Town Staff, to assist in guiding the proposed construction to meet the letter and intent of the architectural elements of the Design Districts

The applicant shall provide relevant information necessary for this application. Said information shall include but not be limited to the items below depending on the scope and scale of the project:

- o Preliminary Site Plan / Plot Plan for building placement, driveways, walkways / sidewalks, parking areas, drainage / stormwater retention, etc., depending on the proposed development type.
- o Preliminary architectural elevations (i.e.: what the building will look like from front, sides and rear).
- o Proposed building sizes and dimensions
- o If available, preliminary architectural design for interior spaces and roof lines.
- o For commercial, preliminary design for proposed signage, building material, exterior finish and color.

All plans and documentation should be prepared in conformance with the Town's Design District and Zoning Standards prior to submitting application for Preliminary Review for Compliance with Zoning & Design District Standards.

Review and Comments resulting from this review

INITIAL CONFIRMING YOU HAVE READ AND UNDERSTAND THE ABOVE STATEMENTS