

**Before and Aftercare**  
**RFP –Questions & Answers**  
**Oakland Avenue Charter School**

---

## Program Operations

- What is the current attendance for the before school program and the after-school program? *Current enrollment in the program is 112 total students.*
    - *Before care only: 7 students*
    - *After-care only: 65 students*
    - *Both before and after 40 students*
  
  - How many Pre-K students are currently enrolled? *OACS has 60 students enrolled in our VPK program.*
  
  - Is the Pre-K program run separately from the main school-age program? *Yes. The VPK program operates separately from OACS through Orange County Public Schools. While VPK students may attend before- and after-school care, OACS operates its own wrap care program daily from 12:00 PM – 3:15 PM (2:15 PM on Wednesdays).*
- 

## Enrollment & Scheduling

- Are families allowed to enroll students only for the weekly early release day on Wednesdays, or is enrollment required for all five days? *Enrollment options are determined by the vendor. Please also consider that OACS has several half days scheduled throughout the school year.*
  
  - Is the school interested in having programs offered during fall break, spring break, and summer vacation? *Yes. OACS is very interested in offering programs during school breaks. There may be occasions when facility needs prevent this, but those situations would be discussed in advance.*
-

## Snacks

- Are snacks currently provided by the program provider, or are they provided by parents?  
*Snacks are currently provided by the program.*
- 

## Proposal Submission

- Would you accept proposals via email, or is a hard copy submission required?  
*Email submissions are sufficient. Please send proposals to:  
oacs-finance@oaklandfl.org*
- 

## Required Forms

- The RFP references a required Town of Oakland “Standard Form Addendum,” but it was not included. Where can it be accessed?  
A sample copy of the Town of Oakland Standard Form Addendum is attached to this document for review.
- 

## Summer Programming

- Should the proposal include summer programming in addition to before- and after-school services? *Yes. OACS anticipates beginning summer programming in Summer 2027 and would like vendors to include this as part of their proposal planning. Details regarding scheduling availability is dependent on facility needs each summer.*
- 

## VPK Services

- Should VPK programming be included as part of the proposal?  
VPK students only require before- and after-care services beginning at 3:15 PM (2:15 PM on Wednesdays). OACS operates its own wrap care program from 12:00 PM – 3:15 PM daily.
-

## **Follow Up Questions and Answers**

### **• Licensing and Regulatory Model**

*Can OACS confirm whether the selected vendor is required to hold a Florida DCF School Age Child Care license, or whether the program is intended to operate under a school-exempt or charter-exempt model?*

The selected vendor will be responsible for ensuring the program operates in full compliance with all applicable Florida regulations for school-age child care. This includes securing and maintaining any required licensure or documentation, whether through the Florida Department of Children and Families (DCF) or an allowable exemption category. Vendors should clearly describe their licensing model and oversight structure in their proposal.

---

### **• Enrollment Data and Program Viability**

*Does OACS have historical or projected data on average daily enrollment for before care and after care, by grade band if available? Is there an expected minimum enrollment threshold required for the program to operate?*

Enrollment may vary from year to year based on family need. We have seen an average of 100-120 students enrolled for the past several years. Vendors should propose a programming model that is financially sustainable with flexible staffing based on enrollment levels. There is no set minimum enrollment guaranteed by the school; however, vendors may outline their own minimum thresholds for operating specific program components.

---

### **• Program Priorities and Desired Outcomes**

*What priorities, goals, or outcomes does OACS have for an on-site before and after school program? Are there specific programming elements or focus areas the school would like to see?*

Our goal is to provide a safe, nurturing, and engaging program that offers students both enrichment activities and opportunities for free play. OACS values programs that support positive social interactions, student independence, and age-appropriate enrichment. Homework support, social-emotional learning activities, and structured enrichment clubs are welcomed, but should be balanced with choice-based activities and recreation. Alignment with school-wide behavior expectations and a supportive, inclusive environment are important priorities.

---

• **Facilities and Space Usage**

*What spaces on campus will be available for the program? Are there any facility use fees or related costs the vendor would be responsible for?*

OACS provides access to the cafeteria and selected classrooms for after-school programming beginning at 3:45 PM (2:45 PM on Wednesdays). Limited outdoor spaces may also be available depending on supervision plans and school needs. Specific room assignments may vary year to year.

Historically, a percentage of program revenue has been shared with the school to help offset facility usage costs, including custodial services and utilities. Vendors should include a proposed facility use or revenue-sharing structure in their submission.

---

• **Financial and Partnership Model**

*Is OACS seeking a tuition-only, vendor-managed model, or does the school anticipate a revenue-sharing or cost-offset arrangement?*

OACS anticipates a vendor-managed, tuition-based program with a revenue-sharing component to help offset facility usage expenses. Vendors should clearly outline their proposed financial structure, including tuition collection processes, any family fee assistance options, and the percentage or method of revenue sharing with the school.

---

• **VPK Before and After Care Participation**

*How many of the 60 enrolled VPK students currently participate in before-care or after-care outside of regular VPK instructional hours?*

Approximately **10–15 VPK students** currently participate in either the before-care or after-care program. Participation may vary slightly throughout the year based on family needs.

---

• **After-School Enrollment by Grade Level**

*Could OACS provide a breakdown of current after-care enrollment by grade level?*

Current after-care enrollment by grade level is as follows:

- **VPK: 14**
- **Kindergarten: 20**

- **1st Grade:** 18
- **2nd Grade:** 13
- **3rd Grade:** 14
- **4th Grade:** 21
- **5th Grade:** 8

Enrollment numbers may fluctuate during the school year.